

NOTICE TO PROPERTY OWNERS & BUILDING CONTRACTORS IN THE CITY OF MEDFORD

If you are planning any building improvement project (new construction, remodeling, additions, alterations, renovations, etc.), City Ordinances mandate compliance with the following:

Application must be made and approved by issuance of a building/zoning permit in accordance with all applicable State and City regulations **prior** to the start of construction. The City Code allows up to 30 days for the building inspector to respond to any application, so work plans should be scheduled accordingly. An application can be picked up at City Hall during regular business hours. The building inspector's hours are Mondays and Thursdays from 8:00 a.m. to 4:30 p.m.

Permit Fee Schedule for 1 & 2 Family Residences

New Home Permits

This includes five inspections, energy calculations, plan review, mechanical permits, State stamp, erosion control and file maintenance. Please contact the Clerk's Office for information that is needed prior to a permit being issued.

NEW HOME PERMITS	FEE
Modular	\$350.00
New Home - 1,500 square feet or less	\$350.00
New Home - 2,500 square feet or less	\$400.00
New Home - 2,500 square feet or more	\$450.00

Manufactured Homes

This fee is for the installation of Manufactured Homes located in an authorized Mobile Home Park

MANUFACTURED HOME PERMITS	FEE
Manufactured Home	\$200.00

Residential Remodeling

Includes renovations to the interior and exterior of a residential structure. The HVAC, plumbing and electrical are separate.

RESIDENTIAL REMODELING	FEE
Minimum	\$20.00
Remodel up to \$20,000	\$3.50/thousand
Remodel over \$20,001	\$2.50/thousand
Other Special Projects – Pool	\$40.00
- Fence	\$10.00
Move Structure	\$10.00
Raze/Abandon Utility Services	\$35.00
Raze Structure	\$10.00

Plumbing

Normal repairs/maintenance are exempt from fee, replacement of entire system or system component requires permit. Contractor assumes responsibility/liability.

PLUMBING	FEE
Minimum	\$15.00
Fixture or Connection to Fixture, includes rough-in for future expansion	\$5.00/Fixture
Sewer and Water Lateral	\$30.00
Lawn Sprinkler System	\$7.50

Electrical

Normal repairs/maintenance are exempt from fee, replacement of entire system or system component requires permit. Contractor assumes responsibility/liability.

ELECTRICAL	FEE
New SEC (100 - 200 amp)	\$20.00 minimum
New SEC (400 - 600 amp)	\$25.00
New SEC (over 600 amp)	\$30.00
New Circuit	\$2.00/circuit
Alterations	\$.25/opening or \$5.00 minimum

HVAC

Normal repairs/maintenance are exempt from fee, replacement of entire system or system component requires permit. Contractor assumes responsibility/liability.

HVAC	FEE
New	\$30.00
Add AC to Existing	\$15.00
Replacement of any HVAC	\$10.00

Permit Fee Schedule Commercial

Construction

Includes commercial, institutional, multi-family and industrial construction.

CONSTRUCTION	FEE
Minimum	\$30.00
1,000 cubic feet up to 100,000 cubic feet	\$3.25/1,000 cubic feet
Over to 100,000 cubic feet	\$1.50/1,000 cubic feet
Minimum when cubic feet cannot be determined	\$10.00
\$1,000 up to \$100,000 when cubic feet cannot be determined	\$3.00/\$1,000
Over \$100,000 when cubic feet cannot be determined	\$1.50/\$1,000
Warehouse - Cold	\$1.00/1,000 cubic feet
Parking Lot	\$25.00
Incinerator	\$25.00
Razing	\$10.00

Heating, Ventilation & Air Conditioning

HEATING/VENTILATION & AIR CONDITIONING	FEE
Minimum	\$7.00
Up to \$100,000	\$3.00/thousand
Over \$100,000	\$1.50/thousand

Plumbing

Minimum	\$15.00
Fixture or Connection to Fixture, includes rough-in for future expansion	\$5.00/Fixture
Sewer and Water Lateral	\$30.00
Lawn Sprinkler System	\$7.50

Electrical

ELECTRICAL	FEE
0 - \$500	\$15.00
\$501 - \$2,500	\$15.00 + 1%
\$2,501 - \$25,000	\$35.00 + .5 %
\$25,001 and Up	\$147.50 + .25%

SIGNS

SIGNS	FEE
All Signs	\$25.00

Penalties for non-compliance

- The penalty for non-compliance is \$50 plus cost of prosecution for each violation.
- A separate offense occurs on each day a violation exists or continues.
- Double fee for starting before permit is issued.

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s.101.654(2)(a), the following consequences might occur:

- The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by an negligence by the contractor that occurs in connection with the work performed under the building permit.
- The owner may not be able to collect from the contractor damages for an loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

The intent of this notice is to avoid any unnecessary delays to property owners and/or building contractors who may be unaware of the City Building Code permit requirements which **must** adhered to for the benefit, comfort and general welfare of all involved.

Robert Christensen
Building Inspector